



ORTHODOX SYRIAN SUNDAY SCHOOL ASSOCIATION OF THE EAST
UK REGION (OSSAE-UK)
DIOCESE OF UK –EUROPE & AFRICA
OF
INDIAN (MALANKARA) ORTHODOX CHURCH

† **Circular: 2/16: Syllabus and Examinations 2016**

Dear All,

Greetings to you all in the name of our Lord!

Our Orthodox Sunday school education aims to help young people to gain fundamental knowledge of Orthodox Christian faith, tradition, and Biblical knowledge for their spiritual growth. Sunday school teachers play a pivotal role in meeting the objectives of the OSSAE not only from a traditional perspective but also from a holistic point of view to help children to understand the Christian way of knowing the world and its creator in order to lead a successful life.

OSSAE-UK has taken various steps to co-ordinate Sunday school activities in UK since its formation on 24th August 2012 and it has adopted and implemented the most suitable centralized programme for our region in affiliation with OSSAE. OSSAE-UK has developed the curriculum and co-curricular programmes with the objective to meet the standard of its umbrella organisation, the OSSAE. Some pertinent modifications with regard to the Sunday school curriculum have been made within the regional context in consultation and later gaining necessary approval from the OSSAE. This was needed in order to overcome certain challenges and to encourage active participation and also to offer an enjoyable Sunday school learning experience for our Sunday school children living in UK. OSSAE-UK follows OSSAE Central curriculum and the recently revised Sunday school English text books.

"Sunday School in UK first started at unit level at St Andrews-by-the Wardrobe church, Blackfriars, London in November 1985 by Mrs. Annette Chacko with the help of then vicar Rev. Fr. George Kurian [H. G. Gevarghese Mar Coorilose of Mumbai Diocese]. Dr. Rebecca Alexander and Mrs. Susy Rajan helped the regular running of Sunday School classes. There were around 12 students. Regular classes included teach Songs, Bible study, Coloring and Bible Memory verses"

Syllabus and Examinations

Syllabus for the first centralized examination in 2013 was developed based on the best principles and features of OSSAE-Central, OKR, and OSI. Secondary School Final Certificate (SSFC) / class X final examination of OSSAE was conducted in 2013 based on the new curriculum model with 100% success rate. The positive experience from the previous year helped us to structure the syllabus in 2016 with the hope that children learn most common worship songs and prayers while they progress through the Sunday school curriculum over the years. The 100% success rate was repeated in year 2014 and 2015 for class X and class XII examinations. There are three main elements involved for assessment during the Sunday school year: **Half yearly Examination, Annual Examination** and **Internal Assessment**.

Half yearly Examination

In all classes, **40%** of the lessons from the main text books are designed for half yearly examination. Please refer Syllabus of individual classes for details. Half yearly examination should be conducted on Sunday, 12th of June 2016. OSSAE-UK will provide the question booklet for Class X and XII half yearly examination by email and the corrected question answer booklet should be send to the OSSAE-UK Director by post on or before 31st July 2016 in order to register those students for Annual Examination. For the remaining classes, teachers from the respective units should prepare question papers for half yearly examination based on the Question and Answer template attached with this Circular.

Annual Examination

In all classes, rest of the 60% portions (excluding the half yearly portions) from the main text books are designed for annual examination. In all classes, portions assessed at half yearly stage are **not re-assessed** during annual examination with the exception of songs and prayers. In order to ensure requisite learning is achieved and competencies are accounted for, the students are rewarded from their half yearly performance. Half yearly examination marks are graded and awarded to each student in their Internal Assessment.

†Veda Praveen Diploma Course is assessed at class XII level based on both Class XI and XII syllabus (excluding half yearly portions) and hence no centralized annual examination at the end of **Class XI**.

† Annual Examination for classes from preschool to class IX to be conducted on **11 December 2016 (Sunday)** between the time **12:00-14:00 hours**.

†Class X and (XI+XII) Examination on **31 December 2016** (Saturday) between the time **12:00-15:00hrs**.

† For class X and XII, name of students must be registered for examination with OSSAE at the **latest by 31 July 2016** via OSSAE-UK Director through District Inspectors and corrected answer booklet of half yearly examination must reach OSSAE-UK Director by this date.

Internal Assessment

Internal Assessment (IA) is a modified assessment tool developed for OSSAE-UK in order to encourage active participation of children in various practice-based learning within the Church. The idea of brilliance behind the internal assessment tool was originated by the OSSAE however was not fully successful in using the tool transparently and effectively for the purpose. Through a holistic way of approach, we hope Internal Assessment should help us to reward a child's participation in and out the class room activities within the church. Now, it is the collective responsibly of teachers to make sure system is not misused; hence teachers are advised to take extra care during assessment process. Internal assessment carries maximum of 25 marks which is approximately 20-25 % of senior class's total annual marks of the school year and 50% of lower class's annual marks. For year X and (XI +XII), Internal Assessment need to be send to OSSAE along with the final answer booklet after obtaining signature from the parish Vicar. Average marks of Class XI and XII will be taken as the final Internal Assessment marks for Class XII/Veda Praveen Diploma Course. For the effectiveness and uniformity of Internal Assessment system across all Sunday schools in UK, teachers are firmly advised to verify their assessment with another teacher/head teacher if a student's internal assessment marks exceed 75% marks (18.75 marks out of 25 marks) in all classes. It be would be advisable and feasible to do a periodical review in due course of time on the effectiveness of the system after the initial development of Sunday school activities in UK.

Guidance for grading Half Yearly marks in Part D of Internal Assessment

	Percentage of Half yearly marks	Marks in Internal assessment sheet
Participation	Up to 40%	2
Satisfactory	41% - 60%	4
Good	61% - 80%	8
Excellent	81%-100%	10

†Project work for classes of preparatory–class 3 can be works that can be carried through simple assessments.

† First and second place holders at Unit, District and Diocesan levels will be decided based on student's annual written examination marks only excluding Internal Assessment marks. (This decision was taken in the Executive Committee Meeting chaired by Diocesan Metropolitan on 24/8/2013).

Private students of both Class X and XII to register through their local Sunday school unit and carry out course works including half yearly exams and additionally assigned work to compensate for their attendance and activities for five marks under the guidance of their supervising teacher assigned to them by the head teacher.

Private students and Internal Assessments: Private students also should have an Internal Assessment for maximum marks of 25 each year. However, instead of Part B (Attendance 2 Marks) and Part C (participation 3 marks) in school activities, private students could undertake an additional assigned work within two pages which carry a maximum of 5 marks. Private students can select a topic for the assignment of their own based on any relevant topic in consultation/agreement with the supervising teacher.

Note: Supervising teacher/Head teacher to mark on the top of Internal Assessment as **Private student** and write down the marks of additional assignment (out of 5 marks) under Part C with a written note to state 'additional assignment'

Common Prayers and Worship Songs

Half yearly Examination: One song and one prayer should be taught for half yearly examination.

Annual Examination: Additional two songs and two prayers should be taught for the second half of the Sunday school year. However, for annual examination, any two out of three songs and prayers in the syllabus can be asked (half yearly song and prayer are also included in the annual examination). However, for Class XII/Veda Praveen Examination, two common prayers and songs will be assessed from second half of the syllabus of both class XI and XII. This means, students need to prepare for the two songs and two prayers in the second half of Class XI and XII as per the syllabus.

Syriac / Greek word meanings

OSSAE-UK facilitates children to be familiarising with Syriac / Greek words which are used in our Liturgy. Syriac / Greek word meanings are intended for classes above IV only. Selected Syriac / Greek words are given under resources and students will be assessed based on what they are expected to know during their Sunday school education. (See Attached Syriac / Greek vocabulary and phrases).

General Guidelines on Examinations

†**Examinations** should be conducted in the presence/supervision of parish vicar, and question papers should be released by the Vicar.

†Head teachers will be responsible for conducting examinations in a fair manner.

†District inspectors will have the duty to visit any Sunday schools in their respective district without notice to ensure examinations are carried out as per the direction.

†Head teachers are expected to safe keep the answer booklets of all students until the completion of annual examination in following year. Head teachers should produce the same for verification if the District Inspectors require it at any time during the year.

†Evaluations of the annual examination papers are to be carried at respective Sunday school unit except for classes X and XII

† Due to any possible adverse weather conditions in winter season, SSFC and Veda Praveen Examinations to be conducted in the respective Sunday school units rather than the examination centers but under the direct Supervision of Vicar / Priest and an Examiner deputed by the OSSAE-UK (Please refer to special guidelines for Conducting Class X and XII exam)

†Sunday school Director will email annual examination question papers and answer key to the Head Teachers via District Inspectors at least 3 days prior to the actual examination for classes up to IX.

† Sunday school Director will be responsible for distributing class X and XII Question and answer booklets to the head teachers in a sealed envelope at least two days prior to the actual examination.

Sunday school Director will coordinate the examination proceedings with assistance of District Inspectors and collect all the answer sheets along with completed Internal Assessment charts for evaluation by OSSAE.

† **Pass marks:** In all classes, 35 % marks combining written and internal assessment marks will be considered as minimum pass marks.

Sunday School Calendar should be used across UK uniformly. Main dates in the calendar are based on Sundays. However, parishes having services on Saturdays may conduct that particular activity on the same weekend/Saturday.

† Head teachers to ensure that Sunday school activities are communicated to the vicar and managing committee in advance (please give a copy of Sunday School Calendar to vicar/secretary) so as to include the events in parish calendar.

† As per our agreed common goal, Head teachers are advised to take necessary steps to re-arrange Sunday school activities from Saturdays to Sundays for much more uniformity and to serve the purpose of Sunday schools on a long-term vision.

† Examination dates for Class X and XII will be as per the date of OSSAE examination on Saturday, 31st December 2016

† All other class examinations are to be conducted on Sunday, 11th December 2016 and head teachers should make arrangements in advance by booking space for conducting the examination appropriately and contact District Inspectors /Sunday school Director to avail question paper and answer keys online. Please note, as instructed last year, there will be only one exam weekend. Parishes have Sunday school on Saturdays are permitted to conduct examinations on the 10th December 2016.

† Please be reminded that 4th December 2016 will be the **Sunday school Day 2016** and schools to allocate at least 15 minutes to collectively celebrate Sunday School Day and pray for the Sunday school of our Church.

† Head Teachers to ensure that all Sunday school activities are conducted safely in the usual place of worship under head teacher's supervision or in her/his absence the deputed teacher's supervision. Safety of children is paramount at all times and hence be reminded to adhere to the child safety and safeguarding policy of the Diocese.

Thanking you for cooperation.

With warm regards and Prayers

Fr. Varghese Mathew

(Vice President –OSSAE-UK)






Mr. Simon Chacko

(Director- OSSAE-UK)

The circular contains

 [Guidelines for conducting SSFC and Veda Praveen Exam](#)

 [Verification form for the Examiner.](#)

-  [Internal Assessment Score Sheet](#)
-  [Syriac/Greek word meanings](#)
-  [Question Answer Template](#)
-  [Syllabus for half yearly and annual examination 2016](#)
-  [Amended Sunday School Calendar - 2013 – 2020](#)



Guidelines for Conducting SSFC and Veda Praveen Examinations 2016

Secondary School Final Certificate (SSFC)/Class X and Veda Praveen Diploma /Class XI+XII qualification of OSSAE are great accomplishments among Sunday school students. By passing this level of Sunday school education is considered and recognized traditionally as the qualification to become a Sunday school teacher. We prayerfully submit all our efforts while preparing those children for the final examination with a prayerful aspiration that they would continue to be involved in Sunday school either through further education or as next generation Sunday school teachers. In 2013, class X examination was conducted on a centralized basis for the first time in UK in line with the examination syllabus approved by the OSSAE. In 2014 and 2015 both class X and XII were conducted. We are hopeful that we will have more candidates sitting for XII exam, known as ***Veda Praveen Diploma Certificate Examination***. We humbly take this opportunity to congratulate teachers and parents who prepared children for these examinations. We earnestly congratulate all children for their effort and precious time over these years for Sunday education in the midst of the highly demanding secular education, and no doubt both educations together would help children to grow as responsible adults.

This guideline is prepared for the purpose to ensure uniformity and integrity of SSFC and Veda Praveen Centralised Examination of OSSAE.

- ❖ It will be the responsibility of the Sunday school Director in assistance with District Inspectors to ensure that examinations are conducted in accordance with direction of OSSAE.
- ❖ The examination is supervised by designated /officiated persons at different examination centers in UK
- ❖ Hall tickets to be send out to students via the concerned Sunday school head teacher
- ❖ The Chief Examiner (Chief Presiding Officer) to assign seats to candidates.
- ❖ Candidates shall not communicate with one another during the examination.
- ❖ Candidates may not leave the examination room unescorted for any reason.
- ❖ Packet containing question papers to be send to head teacher in a special delivery post.
- ❖ The seal/mark on each packet to remain intact until the officiating chief examiner open the packet 10 minutes before the actual start of examination.
- ❖ All examination centers must conduct the centralised examinations simultaneously.
- ❖ Students shall bring their photo identification and place it in a conspicuous place on their desk for identity verification purpose.
- ❖ Participating students are required to be present 30 minutes before the exam and remain in the examination room/hall for minimum of 60 minutes from the starting time of the examination.

- ❖ Chief Examiner (Proctor) will be responsible for administrating the whole examination process.
- ❖ Additional answer sheet should have the initial of chief examiner / Examiner on the top left corner of the page (parish seal is also preferred along the initial).
- ❖ Additional answer sheet should be attached to the main answer booklet and it should contain students registration number
- ❖ Examiners to alert the time at half way mark and then every 30 minutes afterwards.
- ❖ No electronic devices of any form are allowed in the examination room/hall.
- ❖ Coats, jackets, purses, pencil cases, notes and books are to be kept in a designated area.
- ❖ Transparent water bottles are allowed. Students on any medication and other special needs are to be considered with their needs suitably.
- ❖ Completed Internal Assessment with vicars and head teachers signature should be attached on the top of the answer booklet as the second document after the hall ticket. For Veda Praveen exams, both class XI and XII internal assessment to be attached.
- ❖ Chief examiner/examiner to complete verification form and seal the water proof envelope contains all the answer booklets, which should be returned on the same day to the Sunday school director via recorded post.
- ❖ Sunday school Director to collect all answer booklets on completion of exam and send to OSSAE office for valuation purpose.



Verification of SSFC and Veda Praveen Examinations in UK

To

The Director General & Controller of Examination

OSSAE Office

Devalokom, India

As the overseeing official (Chief Examiner/Examiner) of SSFC and Veda Praveen examination of OSSAE, I hereby confirm that the examination conducted as per the examination guidelines and under my direct supervision and utmost care.

I confirm that there were no malpractices during the whole examination process which should affect the merit of the qualification of any students attended the examination.

(If there was any malpractice, state details and of action taken on the bottom of this page)

- ❖ Please tick the below checklist to confirm and sign at the bottom
- ❖ Hall ticket verified and signed (signed) against each individual candidate's photo ID
- ❖ Attached Hall ticket on the top of each individual answer sheet.
(Any correction with name to be noted on the hall ticket and signed for the District Inspector)
- ❖ Approved Internal Assessment Sheet attached on each individual answer sheet, just below the hall ticket.
- ❖ Only authorized personals were allowed in the examination hall/room
- ❖ Question & Answer booklets are arranged with student's registration number on the front page and registration number on each additional sheet.
- ❖ Question Answer booklets are sealed/signed (signed) immediately after the examination and returned to the Sunday school director in UK in a water proof package on a recorded special post on the same day of examination.

Exam Date: 31.12.2016

Total number of candidates attended the examination;

SSFC.....

Veda Praveen.....

Examination Centre:.....

Name

Signature.....

Internal Assessment Score Sheet



OSSAE - UK

Internal Assessment Score Sheet with Guidelines



Name: Year:

School: Class:

			Marks
A Max Marks / Points 2	Total participation in Services. [Marks (¼, ½, 1, 1½, 2) may be given based on the Number of days Attended, Behaviour of the student, Discipline in the Church.] ആരാധനയിലെ ആകെ യുള്ള പങ്കാളിത്തം [ആരാധനയിൽ സംബന്ധിച്ച ദിവസങ്ങൾ, പെരുമാറ്റ രീതികൾ, മഠവാലയത്തിലെ അച്ചടക്കം ഇവയെ അടിസ്ഥാനമാക്കി (¼, ½, 1, 1½, 2) മാർക്കുകൾ നൽകാം.]	Attendance	
		Behavior	
		Discipline	
		Total	
B Max Marks / Points 2	Sunday School Attendance [90% (2), 75% (1½), 50% (1), 25%(½)] സൺഡേ സ്കൂൾ ഹാജരി [90% (2), 75% (1½), 50% (1), 25%(½)]	School Days	
		Attendance	
		Percentage	
		Total	
C Max Marks / Points 3	Participation in school level co-curricular competitions (Arts & Sports) / activities & O.V.B.S. ¼ (0.25) marks may be awarded up to 8 items, for O.V.B.S. participation 1 Mark സഹപാഠ്യമത്സരങ്ങളിലെ പങ്കാളിത്തം (സ്കൂൾ തലം) & ഒ.വി.ബി.എസ്. പരമാവധി 8 ഇനങ്ങളായി ഒരിനത്തിന് ¼ മാർക്ക് വീതം ആകെ 2 മാർക്ക്, ഒ.വി.ബി.എസിൽ പങ്കെടുത്തതിന് 1 മാർക്ക്.		
		O.V.B.S.	
Total			
D Max Marks / Points 10	Half Yearly Examination OR Internal Revision (Annual / Half yearly) Maximum 10 marks may be awarded based on performance. Students may be rated within the marking range guide suggested: Participation (2), Satisfactory (4), Good (8), Excellent (10) (അർദ്ധവാർഷിക പരീക്ഷ / വാർഷിക റിവീഷൻ) നല്ല പ്രകടനം കാഴ്ച വെച്ചവർക്ക് പരമാവധി 10 മാർക്ക്	Participation	
		Satisfactory	
		Good	
		Excellent	
		Total	
E Max Marks / Points 8	Internally Assigned Works / Projects. Maximum 2 marks per assessment. Maximum 4 assessments / projects per school year. (സണ്ടേസ്കൂളിലെ വർക്കുകളും / പ്രോജക്ടും) ഒരു സ്കോപ്പുകൂൾ അദ്ധ്യയന വർഷത്തിൽ പരമാവധി 4 പ്രോജക്ടിൽ 2 മാർക്ക്.	Assessment 1	
		Assessment 2	
		Assessment 3	
		Assessment 4	
		Total	
A ***may be awarded for outstanding performance			TOTAL

Class Teacher : Signature & Date :

Head Teacher : Signature & Date :

Note: * Teachers to keep record of assessment supported with student's works to ensure transparency and fairness of internal assessment system.
* Teachers may convey the outcome to students when an assessment is completed or each stage of the assessment.

Sunday School Attendance

Name: _____ Class: _____ School: _____

Please mark 'X' for presence and 'A' for absence with date and initial of teachers.

MONTH	Date & Initial					Total Attendance
January						
February						
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
Total Attendance				Attendance		%
				SS Days	

All information regarding each student should be written in a note book by the class teacher. One page of this book will be assigned to each student. Score Sheet should be prepared on the basis of these details and submitted to Head Teacher.

ഓരോ കുട്ടിയെയും സംബന്ധിക്കുന്ന വിവരങ്ങൾ ഒരു നോട്ട്ബുക്കിന്റെ ഒരോ പേജിൽ എഴുതി സൂക്ഷിക്കേണ്ടതും, അതിന്റെ അടിസ്ഥാനത്തിൽ ഈ സ്കോർ ഷീറ്റ് തയ്യാറാക്കി ഹെഡ്മാസ്റ്ററെ ഏൽപ്പിക്കേണ്ടതുമാണ്.



Syriac / Greek Vocabulary and Phrases

Notes:

1. For some words and phrases, you will see both the literal meanings and what they may actually refer to or mean in our services and service books. For examination purposes, it is acceptable to provide either meaning. However, it is recommended that you have a full understanding of each word/phrase. The literal meanings are mostly given within quotations.
2. For examination purposes, we will strictly go by the meanings given in this syllabus.

Classes IV

Aloho

Amen/Ameen

Barekmor

Halleluiah

Kurielaison

God

Let it be so/ So be it

Bless, Lord

Praise the LORD

Lord, have mercy

Classes V

**Moryo rahem elainooadarain/Moryo
rahemalayn w'adarayn**

Ruha/Ruho

Sthomen kalos

Shleeha/Shleecho

Sleeba/Sleebo

Qurbana/qurbono

Lord, have mercy upon us and help us

Spirit

Let us stand well

Apostle (One who is sent)

Cross

Sacrifice

Classes VI

Men 'olam w'adamo l'olam 'olmin

**Shubho l'abo w'l'abro walruho
qadeesho**

From the beginning and forever and ever;
"From the age (i.e., from eternity) and
unto the age of ages"

Glory to the Father, and to the Son, and to
the Holy Spirit

Evangelion
Moran
Ahai
Habeebai
Hosho wabkulzban l'olmin

Mazmooro
Pentecost
Promiyon/Proemion
Sedra/Sedro

Thronos
Trisagion

Soothara/Sootoro

Qyamtha/Qyomtho

Abo
Aboon
Anin Moryo
Barek
Bathraihoon
Bovooso/Bo'outho
Bro
Catholika (Catholicos)

Episcopa/Episcopos
Ethro

Evangelion
Fush bashlomo

Hasha/Hasho
Hoosoyo
Hoothomo
Hosanna/Ushano

Hosho wabkulzban l'olmin
Hudosh idtho

Immanuel
Kasoliki/Qathuliqi

Kohano
M'shamshono
Men 'olam w'adamo l'olam 'olmin

Gospel
Our Lord
My brethren
My beloved ones
Now and always, and forever and ever

Classes VII

Psalm
Fiftieth day
Preface
"Row"; A prayer composed/arranged in an order or row
Throne
Thrice holy

"Protection"; The office of Compline;
Prayer before sleep
Resurrection (of Jesus)

Classes VIII

Father
Our Father
Answer me, O Lord
Bless
In both worlds
Hymn of Supplication
Son
An universal hierarch; The title used by heads of Churches outside the bounds of the Roman Empire (of olden times)
Bishop
"Fragrance"; The prayer of incense

Gospel
Abide in peace

Suffering
A prayer of forgiveness
Concluding prayer/hymn
"Save now, we pray"; (An expression of) enthusiastic praise
Now and always, and forever and ever
Dedication of the Church

Classes IX

God with us
"Universal"; The general litany before the Lord's Prayer in the Liturgy, or the hymn which replaces it
Priest
Deacon
From the beginning and forever and ever;

“From the age (i.e., from eternity) and unto the age of ages”

Moran

Our Lord

Moryo rahem elainooadarain/Moryo rahemalayn w’adarayn

Lord, have mercy upon us and help us

Moryo

Lord

Mshiho

The Anointed/ Christ

Nibyo

Prophet

Orthodox

“Correct glory”; Right/Sound doctrine/worship

Pentecost

Fiftieth day

Pesaha/Pesaho

Passover

Promiyon/Proemion

Preface

Classes X

Qadeeshat Aloho

Holy art Thou, O God

Qadeesho

Saint/ Holy

Qolo

Hymn

Qudosh idtho

Sanctification of the Church

Qurbana/qurbono

Sacrifice

Qyamtha/Qyomtho

Resurrection (of Jesus)

Ruha/Ruho

Spirit

Ruho Qadeesho

Holy Spirit

Sah’da/Soh’do

Martyr

Sedra/Sedro

“Row”; A prayer composed/arranged in an order or row

Shaino

Tranquility

Shleeha/Shleeho

Apostle (One who is sent)

Shlomo

Peace

Shubho

Glory

Shubho l’abo w’l’abro walruho

Glory to the Father, and to the Son, and to the Holy Spirit

gadeesho

Glory to Thee, our Lord

Shubho lok Moran

Glory to Thee, our hope forever

Shubho lok sabran l’olam

Cross

Sleeba/Sleebo

“Protection”; The office of Compline; Prayer before sleep

Soothara/Sootoro

Let us stand well

Sthomen kalos

Throne

Thronos

Thrice holy

Trisagion

“Birth”; The feast of the Nativity of our Lord (Christmas)

Yeldo

Jesus (Savior)

Yesu



Question Answer Template

Class: Preparatory. 1.2 &3

Time: 30 Minutes

Marks: 25

Name of Pupil:.....

Sunday school:.....

SECTION A : ORAL EXAMINATION ONLY

Part I – Name the following (5 marks: 1X5)

Answer with one or few words.

Part II – True or False (5 marks: 1X5)

Indicate whether the following sentences are True or False

Part III – Part IV– Common Prayers (5 marks: 5X1)

Recite any one of the following two prayers

Part IV - Worship Hymns (5 marks: 5X1)

Sing any one of the following two hymns

Part V – Verses for Memorization (5 marks: 2.5X2)

Any two Bible memory verses from Lessons

1) 2)

Total Marks Scored in the Exam & Percentage:

Assessing Teacher/s signature:.....

Total Marks Awarded in the Year

Annual Exam	Internal Assessment	Total Marks	%
(Out of 25 marks)	(Out of 25 marks)	(Out of 50 marks)	
Section A:			

Class Teacher/s (signature)

Head Teacher

CLASS: 4 - 7

Time: 2 hours

Marks: 75

Name of Pupil:.....

Sunday school:.....

SECTION A: WRITTEN EXAMINATION

Part I – Multiple Choice (10 marks: 1X10)

Choose and write the most appropriate answer.

Part II – True or False (10 marks: 1X10)

If a statement is True circle T; if it is False circle F

Part III – Match the following (10 marks: 1X10)

Write down the letter next to its corresponding number in the space provided.

Part IV – Fill in the blanks (10 marks: 1X10)

Write down the missing words in the blanks from the word bank below
(agreed, chosen, Jesus,)

Part V – Name the following (10 marks: 1X10)

Answer in one or few words as appropriate.

Part VI – Write down the meaning of Syriac/ Greek words used in Worship (5 marks: 1X5)

Part VII – Short answers (10 marks: 2X5)

Answer in few sentences.

SECTION B: ORAL EXAMINATION

Name of Pupil:.....

Part VIII– Common Prayers (5 marks: 5X1)

Recite any one of the following two prayers

Part IX – Worship Hymns (5 marks: 5X1)

Sing any one of the following two worship hymns

Total Marks Scored in the Exam & Percentage:.....

Assessing Teacher/s signature:

Total Marks Awarded in the Year

Annual Exam (Out of 75 marks)	Internal Assessment (Out of 25 marks)	Total Marks (Out of 100 Marks)	%
Section A: Section B:			

Class Teacher/s (signature)

Head Teacher

Class VIII/ IX

Time: 2 hours

Marks: 75

Name of Pupil:.....

Sunday school:.....

Examination Rules

- 1) The question numbers must be clearly written on the question and answer booklet.
- 2) Additional answer papers may be used and attached to the answer book if necessary and name of the student must be clearly written on the top
- 3) Please return the entire exam question and answer booklet on completion of examination.
- 4) Students may answer in English, Malayalam, or Malayalam in English script.
- 5) Students may not leave exam hall until 60 minutes have expired.
- 6) Please use only blue or black ink. Pencils are NOT allowed.
- 7) Electronic devices or communicative devices/mobile phones are strictly NOT allowed.

Part I – Multiple Choice (10 marks: 1 x 10)

Choose and write the most appropriate answer.

Part II – Fill in the blanks (10 marks: 1 x 10)

Write down the missing words from the word bank below.
(Prophet, Satan....)

Part III – True or False (5 marks: 1 x 5)

If a statement is True circle **T**; if it is False circle **F**

Part IV – Match the following (10 marks: 1 x 10)

Write down the letter next to its corresponding number

Part V – Word meaning (5 marks: 1 x 5)

Write down the meaning of the following Syriac/
Greek words used in our Worship

Part VI – Reading Comprehension (5 marks: 1 x 5)

Read the passage given below and answer the questions 1-5 based on it.

Part VII - Short Answer (10 marks: 2.5 x 4)

Answer any four out of the six questions by clearly marking the chosen question number

Part VIII – Common Prayers (5 marks: 5 x 1)

Write any one of the following prayer. Please include the question number with your answer.

Part IX – Worship Hymn (5 marks: 5 x 1)

Write any one of the following worship hymns

Please include the question number with your answer.

Part X – Essay (10 marks: 10 x 1)

Write an essay on any one of the following not exceeding 500 words.

Please include the question number with your answer.

Total Marks Scored in Exam & Percentage:

Assessing Teacher/s signature:

Total Marks Awarded in the Year

Annual Exam (Out of 75 marks)	Internal Assessment (Out of 25 marks)	Total Marks (Out of 100 Marks)	%
Section A:			

Class Teacher/s (signature)

Head Teacher

Sunday School Final Examinations 2014

Class: X

Marks: 75

Time: 3hours

Name of Pupil:.....

Sunday school:.....

Reg. No:.....

Part I – Multiple choice (10marks: 1 x 10)

Part II – Fill in the blanks (10 marks: 1 x 10)

Write down the missing words (including Bible memory verses)

Part III – True or False (5 marks: 1 x 5)

If a statement is True circle **T**; if it is False circle **F**

Part IV – Match the following (5 marks: 1 x 5)

Write down the letter next to its corresponding number

Part V – Word meaning (5 marks: 1 x 5)

Write down the meaning of the following Syriac / Greek words used in our Worship

Part VI– Short answers of Reading Comprehension (10marks: 2 x 5)

Read the passage given below and answer the questions based on it.

Part VII– Write Answer in a paragraph (10 marks: 2.5 x 4)

Answer any four out of seven. Mark question numbers clearly.

Part VIII – Common Prayers (5 marks: 5 x 1)

Write either ONE of the following common prayer. Please include the question number with your answer.

Part IX – Worship Hymn (5 marks: 5 x 1)

Write either ONE of the following worship hymn

Write your question number clearly on the additional answer sheet provided

Part X –Short Essay (10 marks: 2 x 5)

Write two essays out of the four questions. Write each essay in a page. Mark question number clearly on the additional answers sheet provided.

Total Marks Awarded in the Examination & Percentage:

Evaluated by (Teacher/s signature)..... ..

Total Marks Awarded in the Year

Reg. No: _____

Annual Exam (Out of 75 marks)	Internal Assessment (Out of 25 marks)	Total Marks (Out of 100 Marks)	%

Verified by:.....

Veda Praveen Diploma Examination 2014

(Class XI and XII Combined Question Answer Booklet)

Class: XII

Marks: 100

Time: 3hours

Name of Pupil:.....

Sunday school:.....

Reg. No:.....

PART- A

Part I – Multiple Choice (10 marks: 1 x 10)

Choose and write the most appropriate answer from the given answers

Part II – Fill in the blanks (10 marks: 1 x 10)

Write down the missing word

Part III – True or False (10 marks: 1 x 10)

If a statement is True circle **T**; if it is False circle **F**

Part IV – Match the following (5 marks: 1 x 5)

Write down the letter next to its corresponding number.

Part V – Name the following (5 marks: 1X5)

Answer in one or few words as appropriate.

PART B

Part VI – Answer in one or two sentences (10 marks: 2 x 5)

Part VI– Short answers of Reading Comprehension (10marks: 2 x 5)

Read the passage given below and answer the questions based on it.

Part VII – Answer in a paragraph (10 marks: 2.5 x 4)

Answer any four out of seven. Please include question number with your answer.

Part VIII – Short Essay (10 marks: 5 x 2)

Write any two short essays out of four choices not exceeding one page.

Please include question number with your answer.

Part IX – Essay (10 marks: 10 x 1)

Write an essay on any one of the following two choices not exceeding two pages.

Please include the question number with your answer.

a)

b)

Part X – Common Prayers (5 marks: 5 x 1)

Write any one of the following prayer. Please include the question number with your answer.

Part XI – Worship Hymn (5 marks: 5 x 1)

Write any one of the following worship hymns

Please include the question number with your answer.

Total Marks Scored in the Written Exam & Percentage:

Assessing Teacher/s signature.....

Total Marks Awarded for the Diploma Course

Reg No: _____

Final written exam marks at Level XII out of 100 Marks	Final Internal Assessment Marks out 25 marks *(Average of Class XI and XII)	Total Marks out of 125 Marks	%

Evaluated by (signature).....

Verified by :



SYLLABUS FOR THE HALF YEARLY AND ANNUAL EXAMINATIONS 2016

Class	Examination	Lesson	Prayers	Worship songs	Internally Assigned Scheme Work to include
Preparatory (Bethlehem Category)	Half yearly	1 -6	1. Trisagion (Lesson 14)	1. Glory be to God on high God on high.... (Sthuthi Daivathin Uyarathil....)	Psalms 23:1-3
	Annual	7- 15	2. Learn to make the sign of Cross and Practice to Prostrate 3. Learn / practice to do the Kiss of Peace properly	2. Thou whose praise the church doth sing... (Bhakthar pukazhcha.....) 3. By Thy Cross, O Jesus Lord... (Moran yesu... or Any worship song (Songs From Lesson 16)	Parables, stories based on the Holy Bible
Class 1 (Nazareth Category)	Half yearly	1- 8	1. Our Father Who art in Heaven... (Swargasthanaya Njangalude Pithavae....) (Lesson 13)	1. Hearken gracious Lord we pray... (Anpudayone Nin vaathil...) - 4 lines. (Lesson 14)	Psalms 23
	Annual	9 -21	2. Hail Mary... (Kripa Niranja Mariamme...) (Lesson 15) 3. Learn to make sign of Cross and Practice to Prostrate (Lesson 12)	2. Cease not, Thou of grace a fount... (Nirtheedaruthe Mathavae...) – 4 lines (Lesson 15) 3. Mary's memory, Blessing for us... (Mariyaamin smaranam...) – 4 lines (Lesson 18)	Parables, stories based on the Holy Bible O. St.Thomas as in heav'n... (Oru Polingum...) – 4 lines. (Lesson 19)

Class 2 (Nazareth Category)	Half Yearly	1-8	1. Prayer before bed at night AND Prayer when you get up in the morning (Lesson 11)	1. When chastising us, O God... (Alivodu shikshichadiyare...) - 4 lines (Lesson 14)	Psalm 1
	Annual	9 – 21	2. Oru Kauma (Lesson 12) 3. Psalm 1 AND Prayer before entering the Church (Lesson 17)	2. Plead for us, ye Holy Saints... (Parishudhanmare Ningal...) – 4 lines (Lesson 15) 3. They who served and died in hope... (Sharanathale Nin kripayil...) – 4 lines (Lesson 15)	Hearken as we call to Thee... (Ninne vilikkunne Nadha...) - 4 lines
Class 3 (Nazareth Category)	Half yearly	1- 8	1. O Jesus Christ, our Lord, close not the door..... (Moran Yesu Meshiha.....) (Lesson 11)	1. Thou whose praise the church doth sing.. (Bhaktar Pukazhcha Bhajaname..) - 4 lines (Lesson 14)	Psalm 4
	Annual	9-21	2. O merciful God, the voice of our prayer... (Karunayulla Deyvame Ninte vathilil...) (Lesson 12) 3. O Holy Father, guard us by Thy sacred name... (Shudhamulla Bava...) (Lesson 13)	2. By Thy Cross, O Jesus Lord... (Moran Yesho! Kurishum Nin...) – 4 ines (Lesson 14) 3. May this offered Eucharist... (Kaazhchayathil Karthaave! Nin...) – 4 lines (Lesson 15)	By Thy Mother's plea... (Maathavu Yachikkum - Parishudhanmaarum...)
Class 4 (Galilee)	Half yearly	1- 10	1. O Thou, full of mercy renew thy creation... (Anugrahangal Niranjirikkunavane...) (Lesson 11)	1. By Thy light, we see the light... (Velivu Niranjoreesho Nin Velivaal...) - 2 stanzas (Lesson14)	Psalm 19

Category)	Annual	11- 25	<p>2. Blessed is the glory of the Lord from His place for ever...(Karthavinte bahumanam thalsthaanathu ennaekkum vazhthappettathakunnu...) (Lesson 12)</p> <p>3. O Lord, awaken us from our slumber... (Urakkamillatha Unarvullavanaaya ente karthaave...)(Lesson 13)</p>	<p>2. God who didn't receive the lamb.....(Habelin kunjadam nohinude kazhchayathum...) – 2 stanzas (Lesson 14)</p> <p>3. Lord grand good remembrance to all the faithful dead... (Karthavae nin rakthashareerangal kaikkondu...) - 1 stanza (Lesson 14)</p>	Blessed are those servants good... (Yajamaanan Varumannerathunarvullorayi...)
Class 5 (Galilee Category)	Half Yearly	1 -8	1. Have mercy upon us, O Lord, by the prayers of thy Saints... (Karthavae! ninne anukoolamaakunnavarude namaskarathal...)(Lesson 11)	1. Those Apostles, chosen (Bhoovilashesaham...) (Lesson 14)	Psalm 6
	Annual	9-21	<p>2. O Thou, who art kind to sinners have mercy upon us on the day of judgement... (Paapikaloodu karuna cheyyunnavanaaya Karthaave nee nyaayam...) (Lesson 12)</p> <p>3. How good it is to give thanks to Thee, O Lord... (Karthavine sthothram cheyyuvanam uyarappetta thante thirunamathe...) (Lesson 13)</p>	<p>2. Paul, the blessed (Paulose Sleeha....) (Lesson 15)</p> <p>3. "The bread of life I am" declared Lord Jesus... (Karthavarulli cheythu njan jeevante appam...) (Lesson 15)</p>	Remember we those Prophets and Apostles... (Nibiyanmarum Jaathikalodevangelion...)
Class 6 (Galilee Category)	Half yearly	1- 10	1. Psalm: 51 Have mercy upon me, O God (Lesson 11)[Daivame ninte krupayin prakaram..]	1. Seraphim of Fiery line... (Srappikale kandeshaya...) - 6 stanzas (Lesson 14)	Psalm 51

	Annual	11- 25	<p>2. Psalm: 91 (Lesson 12) You that sit in the shelter of the Most.. [Uyarappettavante Rahasiasthalathu..]</p> <p>3. Psalm: 121 (Lesson 13) I will lift up my eyes to the Mountain.. [Njan parvathathilekku..]</p>	<p>2. In oblation and prayers... (Daiva Suthanmaar...) (Lesson 15)</p> <p>3. With Mary, virgin blest... (Nishtayil Ninneppeta...) - Full song. (Lesson 18)</p> <p>https://www.youtube.com/watch?v=y1T5a6Do5JY</p>	
Class 7 (Galilee Category)	Half yearly	1 -10	<p>1. O Our Father, who art in Heaven answer us those who beseech thee...(Swargasthanaya Pithavae ninne vilikkunna njangalodu uthamarulename....) (Lesson 12)</p>	<p>1. Peace the bright archangel brought....(Mannamakalkkayi slomo...) Full song (Lesson 14)</p>	Psalm 32
	Annual	11-25	<p>2. Mar Ephrem's Memra: Lord, Thy mercy on us cast....(Karthave kripa cheyyaname.....or Njangalkkulla Karthave....) Full prayer (Lesson 11)</p> <p>3. O Lord, who sittest in the secret place of the Most High... (Mahonnathante Maravilirukkunnavanaya Karthavae...) (Lesson 13)</p>	<p>2. Behold the time of prayer, (O Mathoma)...(Prathanayin samayamithallo...) – Full song (Lesson 15)</p> <p>3. O saintly prophets, Heaven's princes Apostles... (Pavananibimare rajyasutha sleehanmare....) – Full song (Lesson 15)</p>	

Class 8 (Jerusalem Category)	Half Yearly	1-5, 11, 14,16-19	1. Just as the exalted Angels and the Archangels of Heaven... (Mellulla Uyarangalil....) – Lesson 11	<u>1. Kukilion for the Departed clergy</u> <u>[Lesson 14]:</u> Deivam Srishtticaadathe.. [After God had Adam made...] Mochanamaachaaryarkkekuka..[O Lord, absolve the clergy..]	Psalm 91
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	Annual	6-10, 12-13, 15, 20-27	2. Psalms 4: Hear me when I call, O God of my righteousness [Ente Neeethiyaya Daivame njan vilikkumbol Uthamarulename..] (Lesson 13)	2. Office of the dead (lesson 15...) Rakshakane nin gathrathe..[Grant, O savior, that by the death..] Uyirekunnon raja.. [Comes the prince of life..]	
Class 9 (Jerusalem Category)	Half yearly	1-5, 11,14, 16-19	1. O Thou, who art the one true God who save us from all evils... (Pattangapetta Deyvam thampurane...)	<u>Sleebe Morning Prayer</u> 1. Righteous Get Light in Darkness (Rijumathikalkirulil dyuthiulavai) https://www.youtube.com/watch?v=hjD64nLkk8 [0:22 – 1:08] <u>Sleebe Terce [Third Hour / Moonnam Mani Namaskaram]</u> 2. Church confounds – teaching heretic.. [Albhuthamam phalamekum vruksham..]	Psalm 119: 1-16
	Annual	6-10, 12-13, 15, 20-30	2. Psalms 113: Give praise, you servants of the Lord.. [Prakashathinte srishtavinu ...]	3. Door that leads one to .. [Rajyathin vathil cheriyathuma margam..] 4. God in glory – arose from death, and gave life to (Daivam uyarthu...)	

Class 10 (Jerusalem Category)	Half yearly	1-12, 14 St. Gregorios of Parumala	1. Kauma prayers of Passion week [Pesahayal Pesahadine Neekiya..] + Natha the sthuthiyum	<u>Season of the Holy Cross (Sleebe) – Vespers and Compline</u> 1. Glory to Thee – Son of God [Vazhverum nirmalakanyaka..] 2. Afraid am I for my sins ..[Njan anchunnen papathal..]	Psalm 121
	Annual	13, 15-32	2. Sleebe Evening Prayer Psalms 141 [Psalms 142 as per Holy Bible] I cry out to the Lord with my voice.. [Ente shabdathil Karthavine njan vilichu..]	<u>Kukileyon adoring the Holy Cross</u> 1. To rever the Holy Cross [Sleebaye Vandippanai..] 2. Emmanuel Lord Jesus.. [Ammanuel Deveshan..]	

Class XI (Tabor Category)	Half Yearly	Units 1-3	1. Psalms: 51 Have mercy upon me, O God (Lesson 11)[Daivame ninte krupayin prakaram..]	1. Heaven's ho-sts, angels, all sleepless... (Agnyatmeeyanmareererum...) – 4 stanzas	Psalm 63
	Annual	Units 4-7 Holy Qurbana	2. Sreeba Evening Prayer Psalms 141 as per Holy Bible (Karthave njan ninne vilichu ennodu nee utharamaruli cheythu..... Psalms 140 as written in Holy Qurbanakramam) 3. Sreeba/Kymtha Morning Prayer Psalms 63 (Ente Daivame nee ente Daivamakunnu njan ninakkayi kathirikkum.....)	2. Make us share, Lord in the memory of Thy mother and saints by their prayers bless us... (Mathru vishudha smruthi sambandham...) Full song 3. Trembled Mount Sinai in Thy presence Lord... (Udayon Naadha giriseena nin sa...) Full song	Supervised teaching Experience in Sunday school
Class XII (Tabor Category)	Half yearly	Units: 1 - 3 Rituals are meaningful Chapters 1-4	1. Prayer after receiving Holy communion: O Lord, Thy exalted and Holy mouth has promised... (Ente shareeram bhakshikkukayum ente raktham kudikkukayum...)	1. Blessed Mary was given peace by father from heaven... (Thathan slomo Gabriel...) – Full song	Psalm 20
	Annual	Units: 4 - 7 Rituals are meaningful	2. Prayer before confession: Oh Lord, I have sinned; forgive me, Oh God...	2. Thrice blesse-d is virgin Mary who gave birth to son of God... (Daivathey pettoru maathaavam mariyamettom....) Full song	Supervised teaching Experience in Sunday school

		Chapters 5-10	3. Sleeba Evening Prayer Psalms 142 as per Holy Bible (Ente shabdathil karthavine njan vilichu.....Psalms 141 as written Qurbanakramam)	3. Messiah ro-se to life from death...(Mashiha jeevichezhunnettu kavalkkaar lajjappettu...) - Full song	
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Note

- (1)** For Half yearly assessment of all classes, only the first prayer and first song will be asked. However, for annual examination upto Class X, out of the total three prayers and three songs, any two including prayers and songs from half yearly can be asked in the annual examination and students should write one of the two choices (one prayer and one song)
- (2)** As a general guide for all classes, 40 % (approximately) from the first part of the text book/s to be covered in half yearly and rest of the 60% for annual examination. Half yearly portions are not repeated in the annual examination (except prayers and songs).
- (3)** For Class XI & XII -Veda Praveen Diploma Examination, please refer to the additional guidelines. Diploma final examination is conducted at the level XII combining class XI and XII 60 % lessons from both year's text books excluding half yearly portions. For common prayers and songs, two prayers and two songs from those four from both years excluding half yearly will be asked and students should write one of the two choices (one prayer and one song).
- (4)** Target for completing lessons by second week of July (before summer holidays) be 60 -70 % off the total lessons (eg. 12-14 lessons out of 20 lessons)

- Sunday school Director-OSSAE-UK-



OSSAE-UK Calendar 2013 -2020



OSSAE-UK Calendar



Event	2013	2014	2015	2016	2017	2018	2019	2020
	Date/Venue	Date/Venue	Date/Venue	Date/Venue	Date/Venue	Date/Venue	Date/Venue	Date/Venue
Start of Sunday School Year	5/6 th Jan	4/5 th Jan	3/4 th Jan 2015	2/3 rd Jan 2016	7/8 th Jan 2017	6/7 th Jan 2016	5/6 th Jan	4/5 th Jan
Unit Level Talent Competitions:	May –June	May –June	February	February	February	February	February	February
Teachers Conference	2nd February London	1st March Hemel Hempstead	7th March Cambridge	April Manchester	April Oxford	April Portsmouth	April Leicester	April Coventry
OVBS	May-June	May-June	May-June	May-June	May-June	May-June	May-June	May-June
Half Yearly Exam	NA	8 th June	14 th June	12 th June	11 th June	10 th June	9 th June	14 th June
District Level Talent Competitions	NA	North: Manchester[21/06] South: Poole [21/06] Central: Coventry [28/06]	On or before 5th July North: Sheffield South: Southend Central: Birmingham	On or before 4th July North: Sunderland South: Canterbury Central: Northampton	On or before 2nd July North: Liverpool South: Portsmouth Central: Leicester	On or before 1st July North: Preston South: Hemel Hempstead Central: Kingslynn	On or before 7th July North: Glasgow South: London Central: Cambridge	On or before 5th July North: Aberdeen South: Poole Central: Bristol
Executive Meeting	Family Conference 2nd Day Morning	Family Conference 2nd Day Morning	Family Conference 2nd Day Morning	Family Conference 2nd Day Morning	Family Conference 2nd Day Morning	Family Conference 2nd Day Morning	Family Conference 2nd Day Morning	Family Conference 2nd Day Morning
Competitions Sunday School Meet [Alternate years only]	14 th Sept Hemel Hempstead [SS Meet]	13 th Sept London [Brockley]	26th Sept Bristol [SS Meet]	24th Sept Liverpool	25 th Sept Birmingham [SS Meet]	29th Sept Cambridge	28th Sept Wales [SS Meet]	26th Sept Oxford
Revision & Model Exam	Nov	Nov	Nov	Nov	Nov	Nov	Nov	Nov
Sunday School Day	8 th Dec	7 th Dec	6 th Dec	4 th Dec	3 rd Dec	2 nd Dec	1 st Dec	6 th Dec
Annual Exam (Except year X & XII)	8 th Dec	7 th Dec	6 th Dec	11 th Dec	10 th Dec	9 th Dec	8 th Dec	13 th Dec
OSSAE Exam A. SSFC [X] B. Veda Praveen Diploma [XII]	28th Dec	27th Dec	26 th Dec	31 st Dec	30 th Dec	29 th Dec	28 th Dec	26 th Dec

Notes:

Sunday school classes to be arranged on a Sunday morning (wherever possible) at usual place of worship.
Minimum of 24 School Days per year (OSSAE requirement is 40)