

ORTHODOX SYRIAN SUNDAY SCHOOL ASSOCIATION OF THE EAST <u>UK REGION (OSSAE-UK)</u>

DIOCESE OF UK -EUROPE & AFRICA

OF

INDIAN (MALANKARA) ORTHODOX CHURCH

† Circular: 2/15: Syllabus and Examinations 2015

Dear All,

Greetings to you all in the name of our Lord!

Our Orthodox Sunday school education aims to help young people to gain fundamental knowledge of Orthodox Christian faith, tradition, and Biblical knowledge for their spiritual growth. Sunday school teachers play a pivotal role in meeting the objectives of the OSSAE not only from a traditional perspective but also from a holistic point of view to help children to understand the Christian way of knowing the world and its creator in order to lead a successful life.

OSSAE-UK has taken various steps to co-ordinate Sunday school activities in UK since its formation on 24th August 2012 and it has adopted and implemented the most suitable centralized programme for our region in affiliation with OSSAE. OSSAE-UK has developed the curriculum and co-curricular programmes with the objective to meet the standard of its umbrella organisation, the OSSAE. Some pertinent modifications with regard to the Sunday school curriculum have been made within the regional context in consultation and later gaining necessary approval from the OSSAE. This was needed in order to overcome certain challenges and to encourage active participation and also to offer an enjoyable Sunday school learning experience for our Sunday school children living in UK. OSSAE-UK follows OSSAE Central curriculum and the recently revised Sunday school English text books, and it is anticipated that by 2016 all classes will have the revised text books in English.

"Sunday School in UK first started at unit level at St Andrews-by-the Wardrobe church, Blackfriars, London in November 1985 by Mrs. Annette Chacko with the help of then vicar Rev. Fr. George Kurian [H. G. Gevarghese Mar Coorilose of Mumbai Diocese]. Dr. Rebecca Alexander and Mrs. Susy Rajan helped the regular running of Sunday School classes. There were around 12 students. Regular classes included learning Songs, Bible study, Colouring and Bible Memory verses"

Syllabus and Examinations

Syllabus for the first centralised examination in 2013 was developed based on the best principles and features of OSSAE-Central, OKR, and OSI. Secondary School Final Certificate (SSFC) / class X final examination of OSSAE was conducted in 2013 based on the new curriculum model with 100% success rate. The positive experience from the previous year helped us to structure the syllabus in 2014 and 2015 with the hope that children learn most common worship songs and prayers while they progress through the Sunday school curriculum over the years. The 100% success rate was repeated in year 2014 for class X and class XII examinations. There are three main elements involved for assessment during the Sunday school year: **Half yearly Examination**, **Annual Examination** and **Internal Assessment**.

Half yearly Examination

In all classes, <u>first 40%</u> of the lessons from the main text books are designed for half yearly examination. Please refer Syllabus of individual classes for details. Half yearly examination should be conducted on Sunday, 14th of June 2015. OSSAE-UK will provide the question booklet for Class X and XII half yearly examination by email and the corrected question answer booklet should be send to the OSSAE-UK Director by post on or before 31st July 2015 in order to register those students for Annual Examination. For the remaining classes, teachers from the respective units should prepare question papers for half yearly examination based on the Question and Answer template attached with this Circular.

Annual Examination

In all classes, rest of the 60% portions (excluding the half yearly portions) from the main text books and are designed for annual examination. In all classes, portions assessed at half yearly stage are not reassessed during annual examination with the exception of songs and prayers. In order to ensure requisite learning is achieved and competencies are accounted for, the students are rewarded from their half yearly performance. Half yearly examination marks are graded and awarded to each student in their Internal Assessment. (For instance, if a student scores 60% marks in half yearly examination, s/he to be awarded 6 marks out of 10 in the Internal Assessment which should be added to the final annual marks of that particular year).

†Veda Praveen Diploma Course is assessed at class XII level based on both Class XI and XII syllabus (excluding half yearly portions) and hence no annual examination at the end of Class XI.

- † Annual Examination for classes from preschool to class IX to be conducted on **06 December 2015** (Sunday) between the time **12:00-14:00 hours**.
- †Class X and (XI+XII) Examination on **26 December 2015** (Saturday) between the time **12:00-15:00hrs**.
- † For class X and XII, name of students must be registered for examination with OSSAE at the latest by 31 July 2015 via OSSAE-UK Director through District Inspectors and corrected answer booklet of half yearly examination must be sent to OSSAE-UK Director prior to this date.

Internal Assessment

Internal Assessment (IA) is a modified assessment tool developed for OSSAE-UK in order to encourage active participation of children in various practice-based learning within the Church. The idea of brilliance behind the internal assessment tool was originated by the OSSAE however was not fully successful in using the tool transparently and effectively for the purpose. Through a holistic way of approach, we hope Internal Assessment should help us to reward a child's participation in and out the class room activities within the church. Now, it is the collective responsibly of teachers to make sure system is not misused. hence teachers are advised to take extra care during assessment process. Internal assessment carries maximum of 25 marks which is approximately 20-25 % of senior class's total annual marks of the school year and 50% of lower class's annual marks. For year X and (XI +XII), Internal Assessment need to be send to OSSAE along with the final answer booklet after obtaining signature from the parish Vicar. Average marks of Class XI and XII will be taken as the final Internal Assessment marks for Class XII/Veda Praveen Diploma Course. For the effectiveness and uniformity of Internal Assessment system across all Sunday schools in UK, teachers are firmly advised to verify their assessment with another teacher/head teacher if a student's internal assessment marks exceed 75% marks (18.75 marks out of 25 marks) in all classes. It be would be advisable and feasible to do a periodical review in due course of time on the effectiveness of the system after the initial development of Sunday school activities Internal Assessment Sheets (with attendance recording sheet on the back of it) have been distributed to all Sunday school units along with Sunday school text books.

†Project work for classes of preparatory-class 3 can be works that can be carried through simple assessments.

† First and second place holders at Unit, District and Diocesan levels will be decided based on student's annual <u>written examination marks only excluding Internal Assessment marks.</u> (This decision was taken in the Executive Committee Meeting chaired by Diocesan Metropolitan on 24/8/2013).

Private students of both Class X and XII to register through their local Sunday school unit and carry out course works including half yearly exams and additionally assigned work to compensate for their attendance and activities for five marks under the guidance of their supervising teacher assigned to them by the head teacher.

Private students and Internal Assessments: Private students also should have an Internal Assessment for maximum marks of 25 each year. However, instead of Part B (Attendance 2 Marks) and Part C (participation 3 marks) in school activities, private students could undertake an additional assigned work within two pages which carry a maximum of 5 marks. Private students can select a topic for the assignment of their own based on any relevant topic in consultation/agreement with the supervising teacher.

Note: Supervising teacher/Head teacher to mark on the top of Internal Assessment as **Private student** and write down the marks of additional assignment (out of 5 marks) under Part C with a written note to state 'additional assignment'

Common Prayers and Worship Songs

Half yearly Examination: One song and one prayer should be taught for half yearly examination.

Annual Examination: Additional two songs and two prayers should be taught for the second half of the Sunday school year. However, for annual examination, any two out of three songs and prayers in the syllabus can be asked (half yearly song and prayer are also included in the annual examination). However, for Class XII/Veda Praveen Examination, two common prayers and songs will be assessed from second half of the syllabus of both class XI and XII. This means, students need to prepare for the two songs and two prayers in the second half of Class XI and XII as per the syllabus.

Syriac / Greek word meanings

OSSAE-UK facilitates children to be familiarising with Syriac / Greek words which are used in our Liturgy. Syriac / Greek word meanings are intended for classes above IV only. Classes IV – VII are expected to know certain words and Classes VIII and above should learn more words used in our Liturgy. Selected Syriac / Greek words are given under resources and students will be assessed based on what they are expected to know during their Sunday school education. (See Attached Syriac / Greek vocabulary and phrases).

General Guidelines on Examinations

†Examinations should be conducted in the presence/supervision of parish vicar, and question papers should be released by the Vicar.

†Head teachers will be responsible for conducting examinations in a fair manner.

†District inspectors will have the duty to visit any Sunday schools in their respective district without notice to ensure examinations are carried out as per the direction.

†Head teachers are expected to safe keep the answer booklets of all students until the completion of annual examination in following year. Head teachers should produce the same for verification if the District Inspectors require it at any time during the year.

†Evaluations of the annual examination papers are to be carried at respective Sunday school unit except for classes X and XII

† Due to any possible adverse weather conditions in winter season, SSFC and Veda Praveen

Examinations to be conducted in the respective Sunday school units rather than the examination centres but under the direct Supervision of Vicar / Priest and an Examiner deputed by the OSSAE-UK (Please refer to special guidelines for Conducting Class X and XII exam)

†Sunday school Director will email annual examination question papers and answer key to the Head Teachers <u>via District Inspectors</u> at least 3 days prior to the actual examination for classes up to IX.

†Sunday school Director will be responsible for distributing class X and XII Question and answer booklets to the head teachers in a sealed envelope at least two days prior to the actual examination.

Sunday school Director will coordinate the examination proceedings with assistance of District Inspectors and collect all the answer sheets along with completed Internal Assessment charts for evaluation by OSSAE.

† Pass marks: In all classes, 35 % marks combining written and internal assessment marks will be considered as minimum pass marks.

Sunday School Calendar should be used across UK uniformly. Main dates in the calendar are based on Sundays. However, parishes having services on Saturdays may conduct that particular activity on the same weekend/Saturday.

†Head teachers to ensure that Sunday school activities are communicated to the vicar and managing committee in advance (please give a copy of Sunday School Calendar to vicar/secretary) so as to include the events in parish calendar.

† As per our agreed common goal, Head teachers are advised to take necessary steps to re-arrange Sunday school activities from Saturdays to Sundays for much more uniformity and to serve the purpose of Sunday schools on a long-term vision.

†Examination dates for Class X and XII will be as per the date of OSSAE examination on Saturday, 26th December 2015

†All other class examinations are to be conducted on Sunday, <u>6th December 2015</u> and head teachers should make arrangements in advance by booking space for conducting the examination appropriately and contact District Inspectors /Sunday school Director to avail question paper and answer keys online. Please note, as instructed last year, there will be only one exam weekend. Parishes have Sunday school on Saturdays are permitted to conduct examinations on the 5th December 2015.

†Please be reminded that 6th December 2015 will be the **Sunday school Day 2015** and schools to allocate at least 15 minutes prior to the final examination to collectively celebrate Sunday School Day and pray for the Sunday school of our Church.

† Head Teachers to ensure that all Sunday school activities are conducted safely in the usual place of worship under head teacher's supervision or in her/his absence the deputed teacher's supervision. Safety of children is paramount at all times and hence be reminded to adhere to the child safety and safeguarding policy of the Diocese.

Thanking you for cooperation.

With warm regards and Prayers

Fr. Varahese Mathew

Dr Susil G Stephen

(Vice President –OSSAE-UK)

(Director- OSSAE-UK)

The circular contains

- ♣ Guidelines for conducting SSFC and Veda Praveen Exam
- Verification form for the Examiner.
- Internal Assessment Score Sheet
- Syriac/Greek word meanings
- Question Answer Template
- ♣ Syllabus for half yearly and annual examination 2015
- ♣ Amended Sunday School Calendar 2013 2020



Guidelines for Conducting SSFC and Veda Praveen Examination 2015

Secondary School Final Certicate (SSFC)/Class X and Veda Praveen Diploma /Class XI+XII qualification of OSSAE are great accomplishments among Sunday school students. By passing this level of Sunday school education is considered and recognised traditionally as the qualification to become a Sunday school teacher. We prayerfully submit all our efforts while preparing those children for the final examination with a prayerful aspiration that they would continue to be involved in Sunday school either through further education or as next generation Sunday school teachers. In 2013, class X examination was conducted on a centralised basis for the first time in UK inline with the examination syllabus approved by the OSSAE. In 2014 both class X and XII were conducted. We are hopeful that we will have more candidates sitting for XII exam, known as **Veda Praveen Diploma Certificate Examination**. We humbly take this opportunity to congratulate teachers and parents who prepared children for these examinations. We earnestly congratulate all children for their effort and precious time over these years for Sunday education in the midst of the highly demanding secular education, and no doubt both education together would help children to grow as responsible adults.

This guideline is prepared for the purpose to ensure uniformity and integrity of SSFC and Veda Praveen Centralised Examination of OSSAE.

- It will be the responsibility of the Sunday school Director in assistance with District Inspectors to ensure that examinations are conducted in accordance with direction of OSSAE.
- The examination is supervised by designated /officiated persons at different examination centres in UK
- Hall tickets to be send out to students via the concerned Sunday school head teacher
- The Chief Examiner (Chief Presiding Officer) to assign seats to candidates.
- Candidates shall not communicate with one another during the examination.
- Candidates may not leave the examination room unescorted for any reason.
- Packet containing question papers to be send to head teacher in a special delivery post.
- ❖ The seal/mark on each packet to remain intact until the officiating chief examiner open the packet 10 minutes before the actual start of examination.
- All examination centres must conduct the centralised examinations simultaneously.
- Students shall bring their photo identification and place it in a conspicuous place on their desk for identity verification purpose.
- ❖ Participating students are required to be present 30 minutes before the exam and remain in the examination room/hall for minimum of 60 minutes from the starting time of the examination.

- Chief Examiner (Proctor) will be responsible for administrating the whole examination process.
- ❖ Additional answer sheet should have the initial of chief examiner / Examiner on the top left corner of the page (parish seal is also preferred along the initial).
- Additional answer sheet should be attached to the main answer booklet and it should contain students registration number
- Examiners to alert the time at half way mark and then every 30 minutes afterwards.
- No electronic devices of any form are allowed in the examination room/hall.
- Coats, jackets, purses, pencil cases, notes and books are to be kept in a designated area.
- ❖ Transparent water bottles are allowed. Students on any medication and other special needs are to be considered with their needs suitably.
- Completed Internal Assessment with vicars and head teachers signature should be attached on the top of the answer booklet as the second document after the hall ticket. For Veda Praveen exams, both class XI and XII internal assessment to be attached.
- Chief examiner/examiner to complete verification form and seal the water proof envelope contains all the answer booklets, which should be returned on the same day to the Sunday school director via recorded post.
- Sunday school Director to collect all answer booklets on completion of exam and send to OSSAE office for valuation purpose.



Verification of SSFC and Veda Praveen Examination in UK

To

The Director General & Controller of Examination

OSSAE Office

Devalokom, India

As the overseeing official (Chief Examiner/Examiner) of SSFC and Veda Praveen examination of OSSAE, I hereby confirm that the examination conducted as per the examination guidelines and under my direct supervision and utmost care.

I confirm that there were no malpractices during the whole examination process which should affect the merit of the qualification of any students attended the examination.

(If there was any malpractice, state details and of action taken on the bottom of this page)

- Please tick the below checklist to confirm and sign at the bottom
- Hall ticket verified and signed (singed) against each individual candidate's photo ID
- Attached Hall ticket on the top of each individual answer sheet.
 (Any correction with name to be noted on the hall ticket and signed for the District Inspector)
- Approved Internal Assessment Sheet attached on each individual answer sheet, just below the hall ticket.
- Only authorised personals were allowed in the examination hall/room
- Question & Answer booklets are arranged with student's registration number on the front page and registration number on each additional sheet.
- Question Answer booklets are sealed/signed (signed) immediately after the examination and returned to the Sunday school director in UK in a water proof package on a recorded special post on the same day of examination.

Exam Date: <u>26.12. 2015</u>

		-				
Lotal	number	Ot.	candidates	attended	the	examination:

SSFC	Veda Praveen
Examination Centre:	
Name	Signature

Internal Assessment Score Sheet



OSSAE - UK



Internal Assessment Score Sheet with Guidelines

A	Total participation in Services.	Attendance
[Marks (% %, 1, 1%, 2) may be given based on the Number of days Attended, Behaviour of the student, Discipline in the Church.] ആരാധനയിലെ ആകെയുള്ള പങ്കാളിത്തം	Behavior	
	Discipline	
Points 2	[ആരാധനയിൽ സംബന്ധിച്ച ദിവസങ്ങൾ, പെരുമാറ്റ രീതികൾ, ദേവാലയത്തിലെ ചോക്കം ഇവയെ അടിസ്ഥാനമാക്കി (¼, ½, 1, 1½, 2) മാർക്കുകൾ നൽകാം.)	Total
D	0 1 0 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	School Days
В	B Sunday School Attendance [90%(2),75%(1%),50%(1),25%(%)]	
anc Marks /	സൺഡേ സ്കൂൾ ഹാജർ	Percentage
Points 2	[90% (2), 75% (1%), 50% (1), 25%(%)]	Total
C ex Marks /	Participation in school level co-curricular competitions (Arts & Sports) / activities & O.V.B.S. % (0.25) marks may be awarded up to 8 items, for O.V.B.S. participation 1 Mark സഹപാഠുമത്സരങ്ങളിലെ പങ്കാളിത്താ (സ്കൂൾ തലാ) & ഒ.വി.ബി.എസ്.	
		O.V.B.S.
		Participation
D	Half Yearly Examination OR Internal Revision (Annual/Halfyearly)	Satisfactory
	Maximum 10 marks may be awarded based on performance.	Good
ax Marks /	Students may be rated within the marking range guide suggested: Participation (2), Satisfactory (4), Good (8), Excellent (10)	Excellent
Points 10	(അർദ്ധവാർഷിക പരീക്ഷ / വാർഷിക റിവിഷൻ) നല്ല ഡക്ടനം കാഴ്ചവെച്ചവർക്ക് പരാവേധി 10 മാർക്ക്	Total
	CONTRACTOR OF THE CONTRACTOR O	Assessment 1
E	Internally Assigned Works / Projects. Maximum 2 marks per assessment. Maximum 4 assessments / projects per	Assessment 2
- 37.5	school year. (സണ്ടേസ്കൂളിലെ വർക്കുകളും / പ്രൊജക്ടും)	Assessment 3
lax Marka /	മെ സ്ബസ്കൂൻ അദ്ധ്യയന വർഷത്തിൽ പരമാഡനി 4 പ്രൊങ്കെട്ടിൽ 2 മാർക്ക്.	Assessment 4
Points 8	THE RESERVE OF THE PROPERTY OF	Total
HOPRE G		.779.500
	awarded for outstanding performance	TOTAL

Sunday School Attendance

Name:	Class:	School
1411121		

Please mark 'X' for presence and 'A' for absence with date and initial of teachers.

MONTH	Date & Initial			Total Attendance		
January						
Fohruar.						
February						
March						
April						
May						1
June						
July						
A						
August						
September						
September						
October						
Octobel						
November						
December]
Attendance					%	
Total Attendance SS Days						

All information regarding each student should be written in a note book by the class teacher. One page of this book will be assigned to each student. Score Sheet should be prepared on the basis of these details and submitted to Head Teacher.

ഓരോ കൂട്ടിയേയും സംബന്ധിക്കുന്ന വിവരങ്ങൾ ഒരു നോട്ടുബൂക്കിന്റെ ഒരോ പേലിൽ എഴുതി സൂക്ഷിക്കേണ്ടതും, അതിന്റെ അടിസ്ഥാനത്തിൽ ഈ സ്കോർ ഷീറ്റ് തയ്യാറ്രാക്കി ഹെഡ്മാസ്റ്ററെ ഏൽപ്പിക്കേണ്ടതുമാണ്.



Syriac / Greek Vocabulary and Phrases

Classes IV - VII

Notes:

1. For some words and phrases, you will see both the literal meanings and what they may actually refer to or mean in our services and service books. For examination purposes, it is acceptable to provide either meaning. However, it is recommended that you have a full understanding of each word/phrase. The literal meanings are mostly given within quotations.

2. For examination purposes, we will strictly go by the meanings given in this syllabus.

Aloho God

Amen/Ameen Let it be so/ So be it

BarekmorBless, LordHalleluiahPraise the LORDKurielaisonLord, have mercy

Moryo rahem elainooadarain/Moryo

rahemalayn w'adarayn

Ruha/Ruho Spirit

Sthomen kalos Let us stand well

Shleeha/Shleeho Apostle (One who is sent)

Sleeba/Sleebo Cross
Qurbana/qurbono Sacrifice

Men 'olam w'adamo l'olam 'olmin From the beginning and forever and ever;

"From the age (i.e., from eternity) and

Lord, have mercy upon us and help us

unto the age of ages"

Shubho l'abo w'l'abro walruhoGlory to the Father, and to the Son, and to

qadeeshothe Holy SpiritEvangelionGospelMorenOur Lord

Moran Our Lord
Ahai My brethren
Habeebai My beloved ones

Hosho wabkulzban l'olmin Now and always, and forever and ever

MazmooroPsalmPentecostFiftieth dayPromiyon/ProemionPreface

Sedra/Sedro "Row"; A prayer composed/arranged in an

order or row

Thronos Throne **Trisagion** Thrice holy

Soothara/Sootoro "Protection"; The office of Compline;

Prayer before sleep

Ovamtha/Ovomtho Resurrection (of Jesus)

Classes VIII onwards

AboFatherAboonOur FatherAhaiMy brethren

Aloho God

Amen/Ameen Let it be so/ So be it Anin Moryo Answer me, O Lord

BarekBlessBarekmorBless, LordBathraihoonIn both worlds

Bovooso/Bo'outho Hymn of Supplication

Bro Son

Catholika (Catholicos) An universal hierarch; The title used by

heads of Churches outside the bounds of the Roman Empire (of olden times)

Episcopa/Episcopos Bishop

Ethro "Fragrance"; The prayer of incense

Evangelion Gospel

Fush bashlomoAbide in peaceHabeebaiMy beloved onesHalleluiahPraise the LORD

Hasha/Hasho Suffering

HoosoyoA prayer of forgivenessHoothomoConcluding prayer/hymn

Hosanna/Ushano "Save now, we pray"; (An expression of)

enthusiastic praise

Hosho wabkulzban l'olminNow and always, and forever and ever

Hudosh idthoDedication of the Church

Immanuel God with us

Kasoliki/Qathuliqi "Universal"; The general litany before the

Lord's Prayer in the Liturgy, or the hymn

which replaces it

Kohano Priest

Kurielaison Lord, have mercy

M'shamshonoDeaconMazmooroPsalm

Men 'olam w'adamo l'olam 'olmin From the beginning and forever and ever;

"From the age (i.e., from eternity) and

unto the age of ages"

Moran Our Lord

Moryo rahem elainooadarain/Moryo

rahemalayn w'adarayn

Lord, have mercy upon us and help us

Morvo Lord

Mshiho The Anointed/ Christ

Nibyo Prophet

Orthodox "Correct glory"; Right/Sound

doctrine/worship

PentecostFiftieth dayPesaha/PesahoPassoverPromiyon/ProemionPreface

Qadeeshat Aloho Holy art Thou, O God

Qadeesho Saint/ Holy Qolo Hymn

Qudosh idthoSanctification of the Church

Qurbana/qurbono Sacrifice

Qyamtha/Qyomtho Resurrection (of Jesus)

Ruha/Ruho Spirit
Ruho Qadeesho Holy Spirit
Sah'da/Soh'do Martyr

Sedra/Sedro "Row"; A prayer composed/arranged in an

order or row

Shaino Tranquility

Shleeha/Shleeho Apostle (One who is sent)

Shlomo Peace **Shubho** Glory

Shubho l'abo w'l'abro walruho Glory to the Father, and to the Son, and to

qadeesho the Holy Spirit

Shubho lok Moran Glory to Thee, our Lord

Shubho lok sabran l'olam Glory to Thee, our hope forever

Sleeba/Sleebo Cross

Soothara/Sootoro "Protection"; The office of Compline;

Prayer before sleep

Sthomen kalos Let us stand well

Thronos Throne **Trisagion** Thrice holy

Yeldo "Birth"; The feast of the Nativity of our

Lord (Christmas)

Yeshu Jesus (Savior)



Question Answer Template

Class: Preparatory, 1,2 &3

Time: 30 Minutes					
Name of Pupil:.					
Sunday school:					
	SECTION A: ORAL I	EXAMINATION ONL	<u>Y</u>		
Part I – Name the Answer with one or f	following (5 marks: 1X5) few words.				
Part II – True or Fal Indicate whether the	se (5 marks: 1X5) following sentences are True or I	⁻ alse			
	Common Prayers (5 marks: 9 e following two prayers	5X1)			
Part IV - Worship Sing any <u>one</u> of the	Hymns (5 marks: 5X1) following two hymns				
	Part V – Verses for Memorization (5 marks: 2.5X2) Any two Bible memory verses from Lessons 1) 2)				
Total Marks Sc	ored in the Exam & Perc	entage:			
Assessing Teacher/s	s signature:				
Total Marks Awarded in the Year					
Annual Exam	Internal Assessment	Total Marks	%		
(Out of 25 marks)	(Out of 25 marks)	(Out of 50 marks)			
Section A:					
Class Teacher/s (signature)					
Head Teacher					

CLASS: 4 - 7

Time: 2 hours	Marks: 75		
Name of Pupil:			
Sunday school:			
SECTION A: WRITTEN EXAMINATION			
Part I – Multiple Choice (10 marks: 1X10) Choose and write the most appropriate answer.			
Part II – True or False (10 marks: 1X10) If a statement is True circle T; if it is False circle F			
Part III – Match the following (10 marks: 1X10) Write down the letter next to its corresponding number in the space provided.			
Part IV – Fill in the blanks (10 marks: 1X10) Write down the missing words in the blanks from the word bank below (agreed, chosen, Jesus,)			
Part V – Name the following (10 marks: 1X10) Answer in one or few words as appropriate.			
Part VI – Write down the meaning of Syriac/ Greek words used in Worship (5	marks: 1X5)		
Part VII – Short answers (10 marks: 2X5) Answer in few sentences.			
SECTION B: ORAL EXAMINATION			
Name of Pupil:			
Part VIII– Common Prayers (5 marks: 5X1)			
Recite any one of the following two prayers			
Part IX – Worship Hymns (5 marks: 5X1)			
Sing any one of the following two worship hymns			

Total Marks Scored in the Exam & Percentage:					
Assessing Teacher/s signature:					
	Total Marks Award	led in the Year			
Annual Exam	Internal Assessment	Total Marks	%		
(Out of 75 marks)	(Out of 25 marks)	(Out of 100 Marks)			
Section A:					
Section B:					
Class Teacher/s (signature)					
Head Teacher					

Class VIII/ IX

Time: 2 h	nours	Marks: 75
Name of	Pupil:	
Sunday	school:	

Examination Rules

- 1) The question numbers must be clearly written on the question and answer booklet.
- 2) Additional answer papers may be used and attached to the answer book if necessary and name of the student must the clearly written on the top
- 3) Please return the entire exam question and answer booklet on completion of examination.
- 4) Students may answer in English, Malayalam, or Malayalam in English script.
- 5) Students may not leave exam hall until 60 minutes have expired.
- 6) Please use only blue or black ink. Pencils are NOT allowed.
- 7) Electronic devices or communicative devices/mobile phones are strictly NOT allowed.

Part I – Multiple Choice (10 marks: 1 x 10)

Choose and write the most appropriate answer.

Part II – Fill in the blanks (10 marks: 1 x 10)

Write down the missing words from the word bank below. (Prophet, Satan....)

Part III - True or False (5 marks: 1 x 5)

If a statement is True circle T; if it is False circle F

Part IV – Match the following (10 marks: 1 x 10)

Write down the letter next to its corresponding number

Part V – Word meaning (5 marks: 1 x 5)

Write down the meaning of the following Syriac/ Greek words used in our Worship

Read the passage given below and answer the questions 1-5 based on it.				
Part VII - Short Answer (10 marks: 2.5 x 4) Answer any <u>four</u> out of the six questions by clearly marking the chosen question number				
	on Prayers (5 marks: 5 x 1) following prayer. Please include	the question number with yo	ur answer.	
Write any one of the	Hymn (5 marks: 5 x 1) following worship hymns uestion number with your answer			
	O marks: 10 x 1) The sylvary one of the following not exceed uestion number with your answer			
Total Marks Scored	l in Exam & Percentage:			
Assessing Teacher/s signature:				
Total Marks Awarded in the Year				
	<u>Total Marks Awa</u>	rded in the Year		
Annual Exam	Total Marks Awa Internal Assessment	rded in the Year Total Marks	%	
Annual Exam (Out of 75 marks)			%	
	Internal Assessment	Total Marks	%	
(Out of 75 marks) Section A:	Internal Assessment (Out of 25 marks)	Total Marks (Out of 100 Marks)		
(Out of 75 marks) Section A:	Internal Assessment	Total Marks (Out of 100 Marks)		

Part VI – Reading Comprehension (5 marks: 1 x 5)

Sunday School Final Examinations 2014

Class: X

Marks: 75	Time: 3hours
Name of Pupil:	••••••
Sunday school:	
Reg. No:	••••••
Part I – Multiple choice (10marks: 1 x 10)	
Part II – Fill in the blanks (10 marks: 1 x 10) Write down the missing words (including Bible memory verse	es)
Part III – True or False (5 marks: 1 x 5) If a statement is True circle T; if it is False circle F	
Part IV – Match the following (5 marks: 1 x 5) Write down the letter next to its corresponding number	
Part V – Word meaning (5 marks: 1 x 5) Write down the meaning of the following Syriac / Greek word	ds used in our Worship
Part VI– Short answers of Reading Comprehension Read the passage given below and answer the questions be	
Part VII– Write Answer in a paragraph (10 marks: 2. Answer any <u>four</u> out of seven. Mark question numbers clear	
Part VIII – Common Prayers (5 marks: 5 x 1) Write either ONE of the following common prayer. Please in	clude the question number with your answer
Part IX – Worship Hymn (5 marks: 5 x 1) Write either ONE of the following worship hymn Write your question number clearly on the additional answer	sheet provided
Part X –Short Essay (10 marks: 2 x 5) Write <u>two</u> essays out of the four questions. Write each essay in a additional answers sheet provided.	page. Mark question number clearly on the
Total Marks Awarded in the Examination & Percentage:	
Evaluated by (Teacher/s signature)	

Total Marks Awarded in the Year

Reg. N	0:	

Annual Exam	Internal Assessment	Total Marks	%
(Out of 75 marks)	(Out of 25 marks)	(Out of 100 Marks)	

Verified	b١	v :	 				 							 	

Veda Praveen Diploma Examination 2014

(Class XI and XII Combined Question Answer Booklet)

Class: XII	Marks: 100	Time: 3hours
Name of Pupil:		
Sunday school:		•••••••••••••
Reg. No:	••••••	•••••••••••••••••••••••••••••••••••••••
	PART- A	
Part I – Multiple Choice (10 Choose and write the most appr	•	n answers
Part II – Fill in the blanks (1 Write down the missing word	0 marks: 1 x 10)	
Part III – True or False (10 r If a statement is True circle T ; if	•	
Part IV – Match the followin Write down the letter next to its	• ,	
Part V – Name the following Answer in one or few words as a	- `	
	PART B	
Part VI – Answer in one or t	two sentences (10 marks	: 2 x 5)
Part VI– Short answers of F Read the passage given below		
Part VII – Answer in a parag Answer any <u>four</u> out of seven. F		per with your answer.
Part VIII – Short Essay (10 r Write any <u>two</u> short essays out Please include question number	of four choices not exceeding	ı one page.
Part IX – Essay (10 marks: Write an essay on any one of the Please include the question number 10 marks:	ne following two choices not e	xceeding two pages.
a) b)		

	Prayers (5 marks: 5 x 1) following prayer. Please include the	ne question number with	n your answer.					
Write any one of the f	Hymn (5 marks: 5 x 1) following worship hymns estion number with your answer.							
Total Marks Scored in the Written Exam & Percentage:								
Assessing Teacher/s signature								
Reg No:	Total Marks Awarded for	the Diploma Cou	<u>ırse</u>					
iteg ito.								
Final written exam marks at Level XII out of 100 Marks	Final Internal Assessment Marks out 25 marks *(Average of Class XI and XII)	Total Marks out of 125 Marks	%					

Evaluated by (signature).....

Verified by :



SYLLABUS FOR THE HALF YEARLY AND ANNUAL EXAMINATIONS 2015

Class	Examination	Lesson	Prayers	Worship songs	Internally Assigned Scheme Work to include
Preparatory	Half yearly	1-6	1. Trisagion (Lesson 14)	1. Glory be to God on high God on high (Sthuthi Daivathin Uyarathil)	Psalm 23:1-3
(Bethlehem Category)	Annual	7- 15	2. Learn to make the sign of Cross and Practice to Prostrate 3. Learn / practice to do the Kiss of Peace properly	2. Thou whose praise the church doth sing (Bhakthar pukazhcha) 3. By Thy Cross, O Jesus Lord (Moran yesu or Any worship song (Songs From Lesson 16)	Parables, stories based on the Holy Bible
Class 1 (Nazareth	Half yearly	1-8	1. Our Father Who art in Heaven (Swargasthanaya Njangalude Pithavae) (Lesson 13)	1. Hearken gracious Lord we pray (Anpudayone Nin vaathil) - 4 lines. (Lesson 14)	Psalm 23
Category)	Annual	9 - 21	2. Hail Mary (Kripa Niranja Mariamme) (Lesson 15)3. Learn to make sign of Cross and Practice to Prostrate	2. Cease not, Thou of grace a fount (Nirtheedaruthe Mathavae) – 4 lines (Lesson 16) 3. Mary's memory, Blessing for us (Mariyaamin smaranam) – 4 lines (Lesson 18)	Parables, stories based on the Holy Bible O. St.Thomas as in heav'n (Oru Polingum) – 4 lines. (Lesson 19)

Class 2 (Nazareth Category)	Half Yearly	1-8	1. Prayer before bed at night AND Prayer when you get up in the morning (Lesson 11)	1. When chastising us, O God (Alivodu shikshichadiyare) - 4 lines (Lesson 14)	Psalm 1
	Annual	9-21	2. Oru Kauma (Lesson 12) 3. Psalm 1 AND Prayer before entering the Church (Lesson 17)	 Plead for us, ye Holy Saints (Parishudhanmare Ningal) – 4 lines (Lesson 15) They who served and died in hope (Sharanathale Nin kripayil) – 4 lines (Lesson 15) 	Hearken as we call to Thee(Ninne vilikkunne Nadha) - 4 lines
Class 3 (Nazareth Category)	Half yearly	1-8	1. O Jesus Christ, our Lord, close not the door (Moran Yeshu Meshiha) (Lesson 11)	1. Thou whose praise the church doth sing (Bhaktar Pukazhcha Bhajaname) - 4 lines (Lesson	Psalm 4
	Annual	9-21	2. O merciful God, the voice of our prayer (Karunayulla Deyvame Ninte vathilil) (Lesson 12) 3. O Holy Father, guard us by Thy sacred name (Shudhamulla Bava) (Lesson 13)	2. By Thy Cross, O Jesus Lord (Moran Yesho! Kurishum Nin) – 4 ines (Lesson 14) 3. May this offered Eucharist (Kaazhchayathil Karthaave! Nin) – 4 lines (Lesson 15)	By Thy Mother's plea (Maathavu Yachikkum - Parishudhanmaarum)
Class 4 (Galilee	Half yearly	1- 10	1. O Thou, full of mercy renew thy creation (Anugrahangal Niranjirikkunavane) (Lesson 11)	1. By Thy light, we see the light (Velivu Niranjoreesho Nin Velivaal) - 2 stanzas (Lesson14)	Psalm 19

Category)					
	Annual	11- 25	2. Blessed is the glory of the Lord from His place for ever(Karthavinte bahumanam thalsthaanathu ennaekkum vazhthappettathakunnu) (Lesson 12) 3. O Lord, awaken us from our slumber (Urakkamillatha Unarvullavanaaya ente karthaave)(Lesson 13)	2. God who dids't receive the lamb(Habelin kunjadum nohinude kazhchayathum) – 2 stanzas (Lesson 14) 3. Lord grand good remembrance to all the faithful dead (Karthavae nin rakthashareerangal kaikkondu) - 1 stanza (Lesson 14)	Blessed are those servants good (Yajamaanan Varumannerathunarvullorayi)
Class 5 (Galilee Category)	Half Yearly	1-8	1. Have mercy upon us, O Lord, by the prayers of thy Saints (Karthavae! ninne anukoolamaakunnavarude namaskarathal)(Lesson 11)	1. Those Apostles, chosen (Bhoovilashesaham) (Lesson 14)	Psalm 6
	Annual	9-21	2. O Thou, who art kind to sinners have mercy upon us on the day of judgement (Paapikaloodu karuna cheyyunnavanaaya Karthaave nee nyaayam) (Lesson 12) 3. How good it is to give thanks to Thee, O Lord (Karthaavine sthothram cheyyuvanum uyarappetta thante thirunamathe) (Lesson 13)	2. Paul, the blessed (Paulose Sleeha) (Lesson 15) 3. "The bread of life I am" declared Lord Jesus (Karthavarulli cheythu njan jeevante appam) (Lessson 15)	Remember we those Prophets and Apostles (Nibiyanmarum Jaathikalodevangelion)

Class 6 (Galilee Category)	Half yearly	1- 10	1. Psalm: 51 (Lesson 11)	1. Seraphim of Fiery line (Srappikale kandeshaya) - 6 stanzas (Lesson 14)	Psalm 51
estago. yy	Annual	11- 25	2. Psalm: 91 (Lesson 12) 3. Psalm: 121 (Lesson 13)	 In oblation and prayers (Daiva Suthanmaar) (Lesson 15) With Mary, virgin blest (Nishtayil Ninneppeta) - Full song. (Lesson 18) 	
Class 7 (Galilee Category)	Half yearly	1-10	1. O Our Father, who art in Heaven answer us those who beseech thee(Swargasthanaya Pithavae ninne vilikkunna njangalodu utharamarulename) (Lesson 12)	1. Peace the bright archangel brought(Mannamakalkkayi slomo) Full song (Lesson 14)	Psalm 32
	Annual	11-25	2. Mar Ephrem's Memra: Lord, Thy mercy on us cast(Karthave kripa cheyyanameor Njangalkkulla Karthave) Full prayer (Lesson 11)	2. Behold the time of prayer, (O Mathoma)(Prarthanayin samayamithallo) – Full song (Lesson 15)	
			O Lord, who sittest in the secret place of the Most High (Mahonnathante Maravilirukkunnavanaya Karthavae) (Lesson 13)	3. O saintly prophets, Heaven's princes Apostles (Pavananibimare rajyasutha sleehanmare) – Full song (Lesson 15)	
Class 8 (Old central text books)	Half Yearly	Units I –III (12 chapters)	Just as the exalted Angels and the Archangels of Heaven (Mellulla Uyarangalil)	1. Adored is Jesus who rose in magnificence(Mahimayod akkabarinnu purapetti) 3 stanzas	Psalm 91

	Annual	Units IV-IX (20 chapters)	2. The Nicene Creed (Vishwasapramanam) 3. Prayer after receiving Holy communion: O Lord, Thy exalted and Holy mouth has promised (Ente shareeram bhakshikkukayum ente raktham kudikkukayum)	2. Let us give peace from our hearts now and all eternity (Anyonyam slomo nalkin karthavin slomo nammil) Full song 3. After God had Adam made rested he and looked on him (Daivam srishtichadathe shrithstavoduthulyam srishtti) Full song	
Class	Examination	Lesson	Prayers	Worship songs	Internally Assigned Scheme Work to include
Class 9 (Old Central Text Book)	Half yearly	1-9	1. O Thou, who art the one true God who save us from all evils (Pattangapetta Deyvam thampurane)	Peace to thee Mary ark of mysteries (Mosha chamachora pedaka drishtantham) - 3 stanzas	Psalm 119: 1-16
	Annual	10-22	2. The Nicene Creed (Vishwasapramanam) 3. Psalms 51	2. Lord have mercy, have mercy on us; Almighty God absolve us from sins (Kripa cheyyaname	

				nadha kripa cheyyaname devaadhishaaa nadha thirumumbil) - 2 stanzas 3. Lord, as Thy Kingdom comes in glory great (Nadha nin rajya nin mahimagamane sleebachirakal) – 4 stanzas	
Class 10 (Old Central Text Book)	Half yearly	1-13 (a) St Gregorious of Parumala 1-12	1. O Lord, awaken us from our Slumber who are immersed in sin (Urakkamillatha unarvullavanaya ente karthavae)	Adored is Jesus who rose in magnificience (Mahimayodakkabarinnu purapetti) - 3 stanzas	Psalm 121
	Annual	14-32 (b) History of Catholicate 1-4	2. O Lord, who sittest in the secret place of the Most High (Mahonnathante Maravilirukkunnavanaya Karthavae) 3. Just as the exalted Angels and the Archangels of heaven (Melulla Uyarangalil swargeeya malaghamar)	2. Come, the time of prayer is here (Yachikkendum samayamitha) - 4 stanzas 3. O Lord, Absolve the clergy halleluiah (Mochanamaachariarkkekuka – Halelluiah)	

Class XI (Tabor Category)	Half Yearly	Units 1-3	1. Psalms: 51	Heaven's ho-sts, angels, all sleepless (Agnyatmeeyanmareererum) – 4 stanzas	Psalm 63
	Annual	Units 4-7	2. Sleeba Evening Prayer Psalms 141 as per Holy Bible (Karthave njan ninne vilichu ennodu nee utharamaruli cheythu Psalms 140 as written in Holy Qurbanakramam) 3. Sleeba/Kymtha Morning Prayer Psalms 63 (Ente Daivame nee ente Daivamakunnu njan ninakkayi kathirikkum)	 Make us share, Lord in the memory of Thy mother and saints by their prayers bless us (Mathru vishudha smruthi sambandham) Full song Trembled Mount Sinai in Thy presence Lord (Udayon Naadha giriseena nin sa) 	Supervised teaching Experience in Sunday school
Class XII (Tabor Category)	Half yearly	Units: 1 - 3 Rituals are meaningful Chapters 1-4	1. Just as the exalted Angels and Archangels of heaven(Melulla Uyarangalil Swargeeya)	Blessed Mary was given peace by father from heaven (Thathan slomo Gabriel) – Full song	Psalm 20
	Annual	Units: 4 - 7 Rituals are meaningful	2. Prayer before confession: Oh Lord, I have sinned; forgive me, Oh God	2. Thrice blesse-d is virgin Mary who gave birth to son of God (Daivathey pettoru maathaavam mariyamettom) Full song	Supervised teaching Experience in Sunday school

5-1	as per Holy Bible (Ente shabdathil karthavine njan vilichuPsalms 141 as written Qurbanakramam)	3. Messiah ro-se to life from death(Mashiha jeevichezhunnettu kavalkkaar lajjappettu) - Full song	
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Note

- (1) For Half yearly assessment of all classes, only the first prayer and first song will be asked. However, for annual examination upto Class X, out of the total three prayers and three songs, any two including prayers and songs from half yearly can be asked in the annual examination and students should write one of the two choices (one prayer and one song)
- (2) As a general guide for all classes, 40 % (approximately) from the first part of the text book/s to be covered in half yearly and rest of the 60% for annual examination. Half yearly portions are not repeated in the annual examination (except prayers and songs).
- (3) For Class XI & XII -Veda Praveen Diploma Examination, please refer to the additional guidelines. Diploma final examination is conducted at the level XII combining class XI and XII 60 % lessons from both year's text books <u>excluding</u> half yearly portions. For common prayers and songs, two prayers and two songs from those four from both years <u>excluding</u> half yearly will be asked and students should write one of the two choices (one prayer and one song).
- (4) Target for completing lessons by second week of July (before summer holidays) be 60 -70 % off the total lessons (eg. 12-14 lessons out of 20 lessons)

- Sunday school Director-OSSAE-UK-



OSSAE-UK Calendar 2013 - 2020

Event	2013	2014	2015	2016	2017	2018	2019	2020
	Date/Venue	Date/Venue	Date/Venue	Date/Venue	Date/Venue	Date/Venue	Date/Venue	Date/Venue
Start of Sunday School Year	5/6 th Jan	4/5 th Jan	3/4 th Jan 2015	2/3 rd Jan 2016	7/8 th Jan 2017	6/7 th Jan 2016	5/6 th Jan	4/5 th Jan
Unit Level Talent Competitions:	May –June	May –June	February	February	February	February	February	February
	2nd February	1st March	7th March	April	April	April	April	April
Teachers Conference	London	Hemel Hempstead	Cambridge	Manchester	Oxford	Portsmouth	Leicester	Coventry
ovbs	May-June	May-June	May-June	May-June	May-June	May-June	May-June	May-June
Half Yearly Exam	NA	8 th June	14 th June	12 th June	11 th June	10 [™] June	9 rd June	14 th June
District Level Talent Competitions	NA	North: Manchester[21/06] South: Poole [21/06] Central: Coventry	On or before 5th July North: Sheffield South: Southend Central: Birmingham	On or before 4th July North: Liverpool South: Canterbury Central: Northampton	On or before 2nd July North: Sunderland South: Portsmouth Central: Leicester	On or before 1st July North: Preston South: Hemel Hempsted	On or before 7th July North: Glasgow South: London Central: Cambridge	On or before 5th July North: Aberdeen South: Poole Central: Bristol
Executive Meeting	Family Conference 2nd Day Morning	Family Conference 2nd Day Morning	Family Conference 2nd Day Morning	Family Conference 2nd Day Morning	Family Conference 2nd Day Morning	Family Conference 2nd Day Morning	Family Conference 2nd Day Morning	Family Conference 2nd Day Morning
Competitions Sunday School Meet [Alternate years only]	14 th Sept Hemel Hempstead [SS Meet]	13 th Sept London [Brockley]	26th Sept Bristol [SS Meet]	24th Sept Liverpool	25 th Sept Birmingham [SS Meet]	29th Sept	28th Sept Wales [SS Meet]	26th Sept Oxford
Revision & Model Exam	Nov	Nov	Nov	Nov	Nov	Nov	Nov	Nov
Sunday School Day	8 th Dec	7 th Dec	6 th Dec	4 th Dec	3 rd Dec	2 nd Dec	1 st Dec	6 th Dec
Annual Exam (Except year X & XII)	8 th Dec	7 th Dec	6 th Dec	11 th Dec	10 th Dec	9 th Dec	8 th Dec	13 th Dec
OSSAE Exam A. SSFC [X] B. Veda Praveen Diploma [XII]	28th Dec	27th Dec	26 th Dec	31 st Dec	30 th Dec	29 th Dec	28 th Dec	26 th Dec

Notes:

Sunday school classes to be arranged on a Sunday morning (wherever possible) at usual place of worship. Minimum of 24 School Days per year (OSSAE requirement is 40)